Forever Foiled
P.O. Box 19374
Sacramento, CA 95819-0374

www.foreverfoiled.com
info@ foreverfoiled.com
916-752-5246

DATE

INVOICE #

DUE

NAME **PHONE**

ADDRESS **CELL** **FAX**

CITY, STATE/ZIP **EMAIL**

HOW DID YOU HEAR ABOUT US?

INSTRUCTIONS FOR COMPLETING YOUR ORDER FORM

1. Remove the album covers and/or spines to be imprinted
2. Complete and attach a separate work order for EACH album.
3. If you would like us to match another cover/spine, please include it with your order.
4. Be sure to include your phone number and/or email address in case we have questions regarding your order.
5. Print the text out EXACTLY as you would like it to appear. Use upper and lower case and underline each letter to be Capitalized.
6. Duplicate lines of text or graphics means EXACTLY duplicates, same font, size and type style.
7. Imprinting is generally limited to areas specified in the diagram on the work order. However, please ask if you have a special request and we may be able to accommodate you.
8. Include payment with your order. Checks should be made payable to **Forever Foiled.** Credit card orders need to include the billing zip code and the CCV#.

SPECIAL NOTES

- Not all ablums can be imprinted. Highly textured albums (tapestry, denim, etc.) as well as plastic album covers cannot be imprinted. Pioneer brand albums also cannot be imprinted.
- Different textures and album age may affect imprint quality. Oils in leather mat affect foil imprinting over time, resulting in a distressed finish of the imprint.

We guarantee the accuracy of our work. If we make a mistake while imprinting your album, we will replace it with an identical item or item of equal value (if identical is not available). We are not responsible for inaccurate or unclear information supplied by the customer or for the effect of album quality on imprinting.
NOTE: Some older style Creative Memories covers are no longer available.

I have proof-read my work order and understand the instructions.

INITIALS _____

CREDIT CARD APPROVAL # _____

PRICING INFORMATION

BASIC COVER / SPINES		*PHOTO MATTE / BOUND ALBUMS*	
Minimum Order	$15.00	line 1 text / graphic	$15.00
1st line of text	$8.00	line 2 text / graphic	$20.00
Add'l lines of text	$6.00	line 3 text / graphic	$25.00
Graphic	$6.00	***OTHER SERVICES***	
Dup. text / graphic	$4.00	Strap fee per album	$5.00
Add'l foil color	$5.00	Flat Shipping Fee	$10.00

WORK ORDER	DESCRIPTION	PRICE

SUBTOTAL:

CREDIT/DISC: < >

TOTAL:

TAX:

SHIPPING:

BALANCE DUE: $

MAKE CHECKS PAYABLE TO:
Forever Foiled

Check # _____

MC / VISA - NAME ON CARD: _____

| | | | | | | | | | | | | | | | |

EXP **CCV#** **ZIP**

SIGN: